

Teaching & Learning Committee Terms of Reference

Membership:	The committee shall consist of not less than four governors. Membership should include the Headteacher or member of the Senior Leadership Team (SLT) with responsibility for the curriculum and the named governor for Safeguarding Children / Looked After Children. The committee may make recommendations to the governing body for co-option of non-governor members and advise whether or not such members should be given a vote.
Quorum:	Three governors including the head or SMT member and a governor who is not an employee of the school.
Meetings:	At least once per term and more frequently if deemed necessary by the majority of members.
Chair:	Non-employee to be elected by the full governing body.
Accountability:	The committee will report back to the governing body by submitting minutes which record decisions made, actions to be taken and/or recommendations for consideration

Terms of reference:

- to contribute, in collaboration with the head and staff, to establishing, monitoring and evaluating sections of the School Improvement Plan relating to teaching, learning, curriculum and quality of provision and to oversee any key issues relating to curriculum delivery in line with guidance
- to keep relevant sections of the Self-Evaluation Form under review and update as necessary
- to ensure that the whole school curriculum is: broad and balanced; relevant to the needs of all children; provides continuity and progression; adequately resourced
- to ensure that the National Curriculum is delivered and its assessment procedures are carried out in line with the legal framework
- to establish, monitor the impact of, and review the school's Curriculum Statement & Map, Teaching & Learning Policy, SEN Policy and other curriculum related policies in line with the agreed cycle and make recommendations to the governing body for change as necessary
- to review the policy and provision for collective worship and RE in line with the locally agreed syllabus and make recommendations for change as necessary, ensuring the school promotes the spiritual, moral, cultural, and social development of pupils.
- to review the school's provision for Personal, Social, Health & Citizenship Education taking account of Local Authority & Government guidance
- to ensure the school promotes safeguarding and complies with all statutory safeguarding procedures
- to promote extra-curricular / enrichment activities
- to receive curriculum progress reports from the head and others including an analysis of the annual RAISE report and information about non-statutory assessment and testing in order to monitor, review and evaluate the standards of achievement, seek to make continuing improvements and inform target setting
- to ensure that statutory targets for pupil achievements are set and published as required
- to liaise with, consult with, and provide information to, parents and the wider community on matters relating to the curriculum as required
- to celebrate children's achievements

- ensure the school has effective leadership of SEN in order to meet the needs of pupils identified on the SEN register.
- ensure the school's Learning Resource is meeting the needs of identified children and that resources are being deployed appropriately, in line with the Resource's remit.