

Community Committee Terms of Reference

Membership:	The committee shall consist of not less than four governors. Membership should include the Headteacher or member of the Senior Leadership Team (SLT) with responsibility for pastoral issues, The committee may make recommendations to the governing body for co-option of non-governor members and advise whether or not such members should be given a vote.
Quorum:	Three governors including a governor who is not an employee of the school.
Meetings:	At least once per term and more frequently if deemed necessary by the majority of members.
Chair:	Non-employee to be elected by the full governing body.
Accountability:	The committee will report back to the governing body by submitting minutes which record decisions made, actions to be taken and/or recommendations for consideration.

Terms of reference:

- to contribute, in collaboration with the staff, to establishing, monitoring and evaluating the sections of the School Improvement Plan relating to:
Promoting partnership with parents; and community involvement
- to keep relevant sections of the Self-Evaluation Form under review and update as necessary
- to ensure that the school offers equality of opportunity to all children whatever their gender, ethnicity, religion, background or ability through all its policies, procedures and practices
- to set statutory attendance targets
- to promote and support the further development of the School Pupil Council and provide a link between the Council and the governing body
- to promote partnership with parents to support their children's learning
- to promote extended school facilities and community cohesion
- to update the School Prospectus as necessary and ensure the School Profile is completed annually and made available to parents in line with regulations
- to oversee the letting and use of the premises and ensure that facilities are appropriately resourced
- to liaise with, consult with, and provide information to parents and the wider community on matters relating to pastoral issues, and pupils' personal development and well-being